

THE \_\_\_\_\_  
**IRISH TOURISM**  
\_\_\_\_\_ GROUP

O'Brien Foundation Ireland Tour, May 2020

There are two steps to complete your booking on the *O'Brien Foundation* tour of Ireland, hosted by The Irish Tourism Group on 9<sup>th</sup> – 18<sup>th</sup> May 2020.

1. Complete all of the fields in the form below, save it and send the completed form to [groups@irishtourism.com](mailto:groups@irishtourism.com).
2. Provide us with a credit card number out of which Euro 500 per person will be taken as a non-refundable deposit within 48 hours with the remainder charged 60 days before departure.

**For security reasons we recommend you do not send your card details to us by e-mail. Please use our Secure Payment System at <https://www.d-ireland-bookings.com/booking-confirmation-form.php> or call Ann or Maeve toll free on 1 877 298 7205**

**Passenger One Information:**

First Name:	
Last Name:	
Address:	
Address:	
E-Mail:	
Phone Number:	
Room Type Required (X):	Single:                      Twin:                      Double:
Special Requests/Food Allergies/ Special Needs*	

**Additional Passenger Information:**

First Name:	
Last Name:	
Special Requests/Food Allergies/ Special Needs*	

\*Special Requests/Food Requirements/ Special Needs:

Special Diets: For safety reasons it is very important that all dietary requirements, food allergies etc. are communicated to our staff in advance

of travel, so that passengers are not presented with foods which may cause allergic reaction. It may be difficult for us to accommodate special food requests once the tour has started, so we must know well before the departure date of any special requests.

Passengers necessitating unique attention must advise The Irish Tourism Group at time of booking. We will make reasonable efforts to accommodate passengers with specific needs but we are not responsible for denial of services by any of our suppliers.

#### **Additional Terms & Conditions:**

Any price quoted in a currency other than Euro is based on the rate of exchange on the date the quotation is sent and is an indication only. We will collect all moneys in Euro which guarantees the price, subject to any government tax changes.

#### **Our Cancellation Policy**

60 days or longer	deposit will be forfeit and non-refundable.
59 – 31 days prior to arrival into Ireland	25% per person
30 – 8 days prior to arrival into Ireland	50% per person
7 days or less prior to arrival into Ireland	100% per person

In the event of a cancellation, we will be happy to provide you with the relative documentation for any travel insurance claims arising out of the cancellation.

All cancellations must be advised in writing and must be received in our office on a working day, Monday – Friday inclusive, prior to 5.00pm Irish time. Changes made to the itinerary within 21 days of arrival in Ireland may be charged Euro 20 administration fee.

#### **Travel Insurance**

We urge you to purchase cancellation insurance & supplemental medical coverage (which covers pre-existing conditions). This is a smart way to safeguard against life's surprises. Please note that most insurance policies require purchase within 14 days of your date of registration for the trip.

We have made arrangements with SMS-Travel Insurance Centre of Omaha, Nebraska. SMS has over 25 years of experience as worldwide insurance brokers and can help you choose the policy that best meets your needs. All nationalities & All destinations. Our contact person is Jonah Engel, mention promo code: IRISH TOURISM. email: [jonah@travelinsurancecenter.com](mailto:jonah@travelinsurancecenter.com) ; USA phone (402) 404-5205.

Alternatively, to arrange your insurance online, please go to

<https://www.travelinsurancecenter.com/eng/cobrandindex.cfm?affiliate=irishtourism> .

Please note that we cannot accept responsibility for any losses or expenses which you or any member of your party may incur as a result of failure to secure adequate coverage.